



# CREATIVE COMMUNICATIONS EXPEDITED SHIPPING ORDER

UNIVERSITY of WASHINGTON

Mailing Services

## CUSTOMER INFORMATION:

Today's Date		Date to be Delivered By	AM
		Not Critical*	PM
Your Name		Department	
Box No.	Phone No.	Email	
Worktags			

## SHIPPING INFORMATION:

Name of Person/Company	
Street Address	
City/State/Country/Zip Code	
Person/Company Email	Person/Company Phone

- Do you want the recipient to sign for the package/envelope?      Yes      No
- Do you need to insure the package for more than \$100?      Yes \$      No
- Do you need to have this package/envelope delivered on a Saturday?      Yes      No

## Service Type:

FedEx    UPS    USPS

**\*The most economical service will be used if no delivery date is given**

## Notes: